



# Governor's Office of Economic Development

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State of Utah

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*Managing Director, Business Outreach and International Trade*

## MEMORANDUM

To: STEM AC Board Members  
From: Jeff Nelson, Chairman  
Date: Wednesday, January 8, 2014  
Time: 3:00 pm – 5:00 pm  
Subject: STEM Action Center Board Meeting  
Location: Nelson Laboratories 6280 S. Redwood Rd., Salt Lake City

3:00 pm	<b>Welcome and Related Business</b> i) Approve Minutes	<b>Jeff Nelson</b>
3:05pm	<b>Progress Report</b> i) Project Plan Review (a) Pilot Update (b) RFP ii) PD pilot update iii) STEM Competition Grants	<b>Meredith Mannebach</b>  <b>Sue Redington</b>
4:05pm	<b>Working Group Reports</b> i) Fundraising ii) Marketing and Media iii) Professional Development	
4:20pm	<b>Technology Presentation</b>	<b>Rick Gaisford</b>
4:30pm	<b>Discussion and Other Business</b> i) First Lego League	<b>Board members</b> <b>Anne Bastien</b>
4:40pm	<b>Closed Session</b>	
5:00pm	<b>Adjournment</b>	