

To ensure that your administrator has the ability to electronically sign your application, please add them to your grant application by following these steps:

1. Log into your account on FluidReview
2. Go into your grant application
3. Click “Add Member” (see figure 1)

The screenshot shows the FluidReview interface for a grant application. The breadcrumb trail is "Home » Math Software Grant 2017-2018 » GA- [redacted]". The grant title is "Math Software Grant 2017-2018" and the grant deadline is "Mar 31, 2017 11:59 PM MST". The application round is "17-18 STEM Math Software Application" with a status of "COMPLETE". A table lists tasks: "17-18 STEM Math Software Application" (COMPLETE) and "Math Submission" (COMPLETE). On the right, there are buttons for "Download submission", "View Rankings", "Progress" (100.0% complete), "Members" (with a user profile icon and "(Owner)"), "Add Member" (circled in red), "Edit Members", and "Withdraw Submission". A red arrow points from the text "Click Here" to the "Add Member" button.

(Figure 1)

4. Enter the information for your administrator
5. Select “Standard Member”
6. Click Submit

Your administrator should now be able to access the application and sign the last page.

If you have any questions, please email [comes@utah.gov](mailto:comes@utah.gov)